

# **BIGGLESWADE TOWN PLAN STEERING GROUP MEETING**

**Tuesday 18 August 2009**

**Biggleswade Town Council Chamber 7.30 p.m.**

**Present:** Gerry Lawrence – Chair, Cllr. Sheila Grayston - Treasurer  
Doreen Evans, Vic Brunt, Mike Strange, Eric Stuart, Andy  
Buckley, Alan Dansey, Jean Simmons and Jemma  
McClellan – BRCC  
Cllr. George Wilson, Cllr. Steven Watkins

**Apologies:** Hazel Ramsey – Secretary, Helen Horner, Cllr. Becky Kerfoot,  
Janice Buckle, Pamela Bagnall

**Minutes:** E-mailed to members prior to the meeting.  
Proposed by Vic Brunt. Seconded by Doreen Evans.

**Matters arising:** No matters arising

## **Agenda 5: Chair's Report**

Gerry Lawrence reported that the initial feedback from the "BIGG Picture", Central Bedfordshire, expressed peoples desires for a central park, enhancement of the riverside, merge of the "green wheel", need for more car parking (especially short stay) and the upgrade of the market square including the toilet facilities. It was a very similar list to the issues already raised by our group's surveys.

The draft evidence base, produced by Savills, is 109 pages long. The pages directly relevant to the Town Plan Steering Group were circulated to members by Jemma McClellan. The Chair, Gerry Lawrence, has a hard copy of the report if any members would like to read it in full.

**Agenda 6:** Jemma had copied a draft questionnaire to all members of the group and she advised she had compared the Master Plan and Town Council issues that had not been included. A final review meeting with Jodi Slater of Savills is to be arranged for the first week of September.

In response to various questions by members Jemma confirmed residents would be able to complete a questionnaire using a hard copy or by going "on-line". She estimated it would take approximately 15 minutes to complete the questionnaire.

The group then reviewed every category and it's questions and then made various amendments. The amendments requested by Town Councillors were also considered.

It was also agreed the questionnaires would be delivered to every household in Biggleswade by a distribution company.

**Agenda 7:** This item was referred to the next meeting. Jemma would send an e-mail to members advising the tasks that needed to be organised.

**Agenda 8:** The revised budget was accepted.

**Agenda 9:** The Chair and Jemma were very pleased to advise that the grant application to Central Bedfordshire had been approved. The £2,000.00 would be paid in 3 tranches and paid directly to Biggleswade Town Council. Sheila Grayston was asked to advise the Acting Town Clerk and the Finance Officer that the grant application had been successful.

**Agenda 10:** No other business was raised.

**Agenda 11: Date of next meeting:**

**MONDAY 7 SEPTEMBER, 2009 – 7.30 p.m.**

Notes taken by Cllr. Sheila Grayston